

July 31, 2013

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Rich Knox & Donna Fernandes

Absent: Charlie Bletzer & Dick Quintal

6:32 pm **Call to Order & Public Comment**

Rick Johnson from Plymouth Watersport was present to request adding two 15 minute spaces at his business. These spaces were reserved for his use approximately 4 years ago but when the Town repaved it, they disappeared. Mr. Burke will meet with him and Engineering to determine lease line delineation in an effort to resolve his concern.

Connie Barton and Denise Burke, owners of Hair Effects hair salon, and Beverly Churchill, a tenant in North Plymouth, were present to request help with people parking for extended periods of time in a one-hour timed zone in front of their shop. They are requesting the one hour zone be changed to a two hour zone to help alleviate parking stress. They also had concerns with handicap parking spaces in this area. Mr. Burke will work with them to solve the issue.

7:10 pm **Ms. Pratt motions and Mr. Zanotti seconds to take the agenda out of order to discuss the garage and boring results in Memorial Hall Lot. Passed | 5-0-0**

Memorial Hall Lot: Mr. Price said they are waiting for the results of the boring testing of this lot. Mr. Burke indicated that preliminary results showed more clay than what was anticipated. There will be several informational meetings at Park Plymouth with the consultant next week. The Board wants Mr. Burke to determine square footage needs for Park Plymouth for the next 10 years. Ms. Donna Curtain from the Hedge House was present for this discussion.

7:30 pm **Park Plymouth**

Nelson Park: Mr. Burke submitted proposed enhancement plans to the Town for review. Mr. Bubbins spoke with Mr. Burke and said he will not allow any signs in that lot. Mr. Burke will pursue issues with more senior staff.

Mr. Knox motions and Ms. Pratt seconds for discussion to tell the town that because of the safety liability issue, we do not want to enforce the parking at Nelson Park unless proper signage is hung. Failed | 1-4-0

The Board agrees to take this position if a meeting with Ms. Arrighi and Mr. Beder does not produce positive results.

7:45 pm **Bus / RV Lot:** Mr. Price will attend the next Parking Task Force Committee meeting. Mr. Knox reports he has been surveying this lot and there is an average of 85 spaces used on Friday-Sunday nights and that Park Plymouth is missing an opportunity to make money on this lot.

MBTA Parking Lot: Mr. Price indicated that the MBTA has made some changes on the lease agreement regarding exclusivity and 21E issues and will need review from Attorney Marzelli. The insurance agent indicated that adding this lot to the policy would not have a significant increase in premium. The Board is waiting on the appraisal and will have a meeting as soon as it comes in.

Plymouth Parking Management Plan: The Board discussed Mr. Burke's suggested rollout projects in order to complete several tasks in the plan. They will review it, place deadline dates next to each item and make will discuss it at a future meeting.

Issuing Multiple Tickets: The Board discussed issuing multiple tickets to one vehicle.

Ms. Pratt motions and Mr. Knox seconds for discussion to allow enforcement officers to issue multiple citations against a single plate in the course of one day with no more than 2 tickets per day. **Passed | 5-0-0**

Improvements to Hearings/Adjudication Process: Mr. Burke, Ms. McDonough and Ms. Grover will meet with Mr. Solitro.

Administrative Assistant: Ms. McDonough, Mr. Price and Mr. Zanotti interviewed several applicants and Susan Connolly was recommended and Mr. Price will call her.

MOA: The Board discusses the latest MOA draft in preparation for its submission to the Town Manager next week.

Courthouse Project: The project continues to move forward.

8:43 pm

Financial Matters

Handheld Replacement: Ms. McDonough will send a memo regarding the cost of replacing the handheld plus a copy of the incident report to Ms. Pratt.

Previous Lease Wrap-up: Ms. Pratt continues to work on reconciling the balance on the former lease.

Financials: Ms. Pratt indicated that the May and June financials are almost ready for distribution and the general ledger for June will be sent out next week.

Board of Selectmen Approvals: The Board of Selectmen approved writing off some older tickets. They also approved the \$5,000 donation to the 400th Committee and approved the revised Community Reinvestment Strategy.

Thank You Letter: A thank you letter was received from The Friends of the Training Green for PGDC's donation.

Donation: The Town has received the first Disabilities Commission check from PGDC. Ms. Barrett has created a separate fund for these monies.

Canadian Coin: Phil Ryan of the American Legion is going to Canada and offered to exchange our Canadian coin. We need to have documentation of this deposit and any donation the Legion accepts for performing this task.

Ms. Pratt motions and Mr. Zanotti seconds to give the Legion a donation of 25% of the total US monies exchanged, as long as we get a letter of acknowledgement and receipt.

Passed | 5-0-0

9:00 pm Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote).

Mr. Price -Yes
Ms. Pratt -Yes
Ms. Fernandes -Yes
Mr. Knox -Yes
Mr. Zanotti -Yes

9:20 pm Mr. Knox motions Ms. Pratt seconds to adjourn the meeting.

Signed: _____ Date: _____
Alan P. Zanotti, Secretary

APPROVED | PGDC BOARD OF DIRECTORS PUBLIC MEETING MINUTES | July 31, 2013 | K.McDONOUGH

APPROVED